

Resume Packet

NO.	STUDENT	GRAD DATE
1	Cramer, Kathrine	May 2017
2	Ellington, Catherine	May 2017

KATIE BALDWIN CRAMER

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EDUCATION

THE WHARTON SCHOOL, UNIVERSITY OF PENNSYLVANIA

Philadelphia, PA

Master of Business Administration Candidate

2015-2017

Selected Honors & Involvement: *Forté Fellow*, scholarship promoting women's leadership in business; *Emerging Scholar*, McKinsey & Company (among 25 selected from 2,100 applicants); *Lead Client Representative*, Wharton Global Consulting Practicum; *Treasurer*, Wharton Energy Club

UNIVERSITY OF PENNSYLVANIA LAW SCHOOL

Philadelphia, PA

Juris Doctor Candidate

2014-2017

Selected Honors & Involvement: *Levy Scholar*, full-tuition merit scholarship; *Editor*, RegBlog; *Class Representative*, JD/MBA Program Budget Task Force

MONTANA STATE UNIVERSITY

Bozeman, MT

Bachelor of Arts in History, summa cum laude (Science & Environment concentration)

2005-2009

Bachelor of Arts in Modern Languages, summa cum laude (German concentration)

Selected Honors: *Presidential Scholar*, full-tuition merit scholarship; *The Rhodes Scholarship*, National Finalist

EXPERIENCE

WACHTELL, LIPTON, ROSEN & KATZ

New York, NY

Summer Associate

Summer 2016

- Worked with attorneys in Corporate, Mergers & Acquisitions, Litigation, and Restructuring & Finance departments.
- Drafted agreements for and participated in all stages of two major bond financings, each over \$400 million.
- Prepared governance documents for spinoff entities.
- Researched and wrote memos covering topics involving securities law, insurance, and sanctions.

SUMMIT POWER GROUP, LLC

Seattle, WA

Contracts Manager for clean energy development firm

2012-2014

- Tracked all contractual deadlines associated with development of \$3 billion power plant with 90% carbon capture, including reporting obligations to U.S. Department of Energy under \$450 million cost-sharing agreement.
- Responded to and managed 250+ due diligence matters for investment by major international credit agency.
- Assisted with research and drafting of IRS application, resulting in \$324 million investment tax credit award.
- Managed documentation for \$40 million sale of a PV-solar project in California.

SYMBION POWER, LLC

Morogoro, Tanzania

Operations Manager for U.S.-based construction company completing foreign assistance contracts worth \$117 million to improve electricity infrastructure throughout Tanzania

2011-2012

- Carried out reporting obligations for \$47 million transmission project; tracked 400+ delays for claims process.
- Directed all HR functions for 200+ local employees: hiring, contracts, payroll, and personnel issues.
- Initiated and directed Symbion's English training program for underserved youth in Central Tanzania. Founded NGO to govern the program. Managed implementation, finances, and meetings with Board of Directors.
- Managed award-winning HIV/AIDS awareness program focused on behavior change among mobile workers.

OFFICE OF U.S. SENATOR JON TESTER

Washington, DC

Legislative Correspondent & Staff Assistant

2009-2010

- Secured Senator's co-sponsorship of international women's health and anti-trafficking legislation.
- Wrote policy positions on behalf of Senator Tester; responded to hundreds of inquiries each week.
- Managed junior staff scheduling and internship program; fielded constituent phone calls.

BILL, HILLARY & CHELSEA CLINTON FOUNDATION

Addis Ababa, Ethiopia

Clinton Climate Initiative Intern

Summer 2008

- Drafted new legal language to foster local clean energy projects.
- Prepared briefing materials and helped coordinate President Clinton's official visit.
- Developed P3 (Public-Private Partnership) tutorial for Addis Ababa City Government.

KATIE BLACH ELLINGTON

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EDUCATION

THE WHARTON SCHOOL, UNIVERSITY OF PENNSYLVANIA **Philadelphia, PA**
Master of Business Administration Candidate; Majors in Real Estate and General Management **2015-2017**

- Class of 2017 Leadership Fellow; MBA Mentor for Professor Adam Grant's Wharton undergraduate course; President of the California and Family Business Clubs

BOSTON COLLEGE **Chestnut Hill, MA**
Bachelor of Arts magna cum laude in International Studies (Economics Concentration); Minor in Spanish **2006-2010**

EXPERIENCE

Blach Construction Company **San Jose, CA**
Project Engineer Summer Intern **2016**
Project Engineer **2014-2015**

- Project Engineer responsible for the completion of \$25 million of roof and HVAC renovation work across five schools in San Jose's Oak Grove School District from May-August 2016.
- Project Engineer responsible for the completion of a new \$22 million, 44,000 sq. ft. classroom building for Central Middle School from January 2014-July 2015.
- Managed all aspects of these projects, including relationships with subcontractors, owners, architects, and engineers; oversaw contract negotiations, construction schedule, on-site safety, scope analyses, and all billing/financial aspects of these projects.
- Codified best practices for Blach's new prefabrication process based on experience leading company's first ever prefabrication effort at Central Middle School. Shared financial and procedural analysis via a presentation to entire company.
- Brought new quantitative risk mitigation methodology from previous experience at Baird focused on liquidity ratios to Blach's Subcontractor Qualification Process to ensure all subcontractors (500+) are financially sound.
- One of two Project Engineers on company-wide Lean Construction Committee, which implements lean practices (e.g. pull scheduling, daily crew huddles) on all Blach projects in order to increase construction efficiency and decrease schedule time.
- Committed to increasing female leadership presence in construction and engineering fields. Hosted five young women in winter 2014 at Blach headquarters as part of the YWCA TechGYRLS Shadow Day program to introduce them to STEM-based careers.

Robert W. Baird & Co. **San Francisco, CA**
Equity Research Associate **July 2013-October 2013**
Equity Research Analyst **October 2010-July 2013**

- Recommended investments to large institutional investors (e.g. Wellington, Fidelity, T. Rowe Price) given expertise on 20 officially covered and 50 related public and private companies in the IT Storage, Networking, Security, Cloud, and Virtualization markets.
- Created a new coverage concentration by authoring an extensive thought piece on the emerging market of Software-Defined Networking which resulted in team television appearances (Bloomberg, CNBC), new institutional client relationships, and a team invitation to the Open Networking User Group conference.
- Built relationships with 10 \$1 billion+ resellers and grew two quarterly proprietary reseller surveys to over 100 participants. Survey work became hallmark of team and was utilized for Investment Banking IPO pitches and Sales/Trading client events.
- Active member of Baird's Women's Associate Resource Group. Met quarterly with Baird women in all departments to strategize plans to attract more women into finance, with recommendations presented at annual Women at Baird events.

ADDITIONAL INFORMATION

- Steering Committee Member of the Lantern League from 2011-2015. The Lantern League is a women's "giving circle" providing ~\$100K annually to non-profits focused on closing the opportunity gap for underprivileged women and girls.
- Mentor for the non-profit Year Up from 2013-2015. Year Up provides a one-year program for underprivileged young adults that includes computer programming coursework and a technology internship.